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| WEST LONDON WASTE AUTHORITY |  |
| Report of the Head of Service Delivery | September 2021 |
| **Procurement update** | |
| SUMMARY This report provides an update on the Mattress Recycling Services procurement | |
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| **RECOMMENDATION(S)** The Authority is asked to:   1. Delegate authority to the Chair, Chief Technical Officer and Managing Director to approve award of the Mattress Recycling Services procurement. | |

1. **Mattress Recycling Services procurement**

**Context and Background**

WLWA Procurement Review Board approved a waiver to the procurement rules (09/06/21) to award a fixed term contract to Matt UK Ltd for a period of four months from 01 July 21 to 31 October 21. The fixed term extension with the existing supplier has enabled WLWA time to secure the completion of new suppliers onto the DPS to enable a competitive procurement and the continued recycling of mattresses via the incumbent contractor.

The mattress treatment market is difficult - over the last few years there has only been one single supplier with the capacity and capability to process WLWA mattresses. A significant amount of time has been spent working with medium sized suppliers to try and attract them onto the Dynamic Purchasing System (DPS) to open up the market for a competitive procurement. A number of delays have also occurred as a result of suppliers temporarily suspending business (due to Covid), and being unable to operate trials into new markets/haulage solutions due to Covid and Brexit. WLWA has worked hard to successfully attract newly established or medium sized mattress processing suppliers on to the DPS to mitigate the risk of procuring in a single supplier market.

**Timescales**

The Mattress Recycling Services procurement is now live (please refer to procurement timetable below), the tender deadline is the 22nd September and contract award will take place after the September Authority Meeting – therefore delegated authority to approve Contract Award is being requested through this report.

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| **Procurement Activity** | **Dates** |
| **Deadline for Tender Returns** | 13:00hrs Wednesday 22nd September 2021 |
| Evaluation of Tenders (including moderation) | Wednesday 22nd – Wednesday 29th September 2021 |
| **Contract Award Notification** | Thursday 30th September 2021 |
| **Standstill Period** | 1st October 2021 – Midnight on the 11th October 2021 |
| Contract Award | 12th October 2021 |
| Mobilisation period | 12th October – 31st October 2021 |
| **Proposed Service Start Date** | **Monday 1st November 2021** |

**Procurement Objectives**

This procurement will provide a mattress collection, treatment and recycling service for all of the six West London Boroughs. Following soft market testing we are procuring a two year contract (with the option to extend by two periods of one year) to create flexibility in a changing market.

We are working towards circularity in recycling of mattresses and the objectives of this procurement are to produce a high quality end material that supports circular economy, work towards decarbonising the mattress recycling process, divert all mattress waste away from landfill and encourage innovation in end markets.

The procurement evaluation criteria will be based on 60% quality/technical evaluation and 40% commercial evaluation.

1. **Health and Safety Implications –** Comprehensive health and safety evidence is being requested by bidders as part of this procurement
2. **Financial Implications –** The procurement is taking place against a backdrop of staff shortages which may affect the transport and processing parts of bidders’ proposed operations.
3. **Staffing Implications -** None.
4. **Legal Implications –** This procurement will take place within the Procurement Rules, which incorporate the requirements of the Public Contracts.
5. **Joint Waste Management Strategy Implication -** The procurement relates to the Authority’s Joint Waste Management Strategy policies, particularly ‘Effective and efficient operations focused on where we want to be in the future’.

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